

**AUDLEY RURAL PARISH COUNCIL**

MINUTES OF THE **COUNCIL MEETING** held in Audley Pensioners Hall 18<sup>th</sup> April 2013 at 7.10pm

Present: Chairman: Mr H Proctor.  
Councillors: Mrs C D Cornes, Mr P Breuer, Mr N Blackwood, Mr C Cooper, Mr T Sproston, Mr A Wemyss, Mrs K Davison, Mr E Durber, Mr M Dolman, Mrs V Pearson

Acting Clerk Mrs C Dillow

Guests: Mr Moulton of Audley Community News

No.	Item	Action
1.	<p><b>To receive apologies</b> Apologies were received from: Mr D Cornes, Mrs A Beech, Mrs B Kinnersley</p>	
2.	<p><b>To consider approving and signing minutes of the Full Parish Council meeting on 21<sup>st</sup> March 2013</b>  The minutes were approved and signed as a true and accurate record.</p>	
3.	<p><b>Declaration of Disclosable Pecuniary interest in any item on the agenda</b> <i>(Note member should notify Monitoring officer within 28 days if not already)</i>  Mr B Proctor declared an interest in item 5 of the agenda</p>	
4.	<p><b>Public Participation:</b> There was no public participation</p>	
5.	<p><b>Planning - To consider any planning applications received, including:-</b></p> <p><a href="#">13/00251/FUL - Bank Cottage, 34 High Street, Alsagers ST7 8BQ</a> - Erection of single storey side and rear extensions - The parish council raise no objection this application</p> <p><a href="#">13/00262/FUL - 59 Queen Street, Audley - Erection of single storey rear extension</a> – The parish council do not wish to comment on this application but would like to raise a concern over the light aspect to the neighbours property.</p> <p><a href="#">13/00269/FUL - Old Peel Farm, Nantwich Road, Audley - Change of use of lane to livery yard, agricultural building to stable block and formation of ménage and installation of lighting units</a> – The parish council resolved that they would not support the application due to the following reasons -</p> <ul style="list-style-type: none"> <li>• Change of use from agricultural land</li> <li>• green belt</li> <li>• light pollution</li> <li>• saturation of ménages in the area</li> <li>• highway safety issues, approached by 2 blind bends on 60mph road</li> <li>• Drainage issues already present by junction causing flooding and ice, which could be added to by the water that runs off / drainage of the ménage.</li> </ul>	

[11/00455/CN05 - Application to the Local Planning Authority for approval of detailed tree felling/pruning specification as required by condition 5 of planning permission 11/000455/FUL for the erection of steel framed agricultural building. Kingfisher Farm Barthomley Road Audley Newcastle Under Lyme Staffordshire ST7 8HT](#) - The parish council are unable to comment on this application as they did not receive any paperwork or plans in regards to the application.

[13/00203/FUL - Conversion of existing dwelling into two dwellings, two storey side extension to no.17 15 -17 Nantwich Road Audley Stoke On Trent Staffordshire ST7 8DH](#) - The parish council resolved that the application would not be supported for the following reasons –

- Development in conservation area
- Would change nature of existing dwelling
- Existing dwelling is an historic building

[13/00104/COU - Change of use from B2 industrial/B8 storage & distribution to indoor model car running arena. Metal Clad Building To The North Of The Old Stable And Tawney Cottage Barthomley Road Audley Newcastle Under Lyme Staffordshire](#) – The parish council resolved that the application would not be supported for the following reasons –

- Green belt
- Traffic concerns on rural road (narrow, 60mph)
- Inappropriate development
- Previously unsupported by the parish council for use as industrial unit

Mr Proctor declared an interest in the next planning application and left the room

[13/00261/FUL - Proposed animal shelter/store Rye Hills Farm Rye Hills Bignall End Stoke-on-Trent Staffordshire ST7 8LP](#) - The parish council resolved to support this application and raised no objections.

Mr Proctor returned to the meeting

[13/00249/FUL - Erection of 3 town houses, formation of new accesses and car parking spaces Land Adjoining 28 Albert Street Bignall End Newcastle Under Lyme Staffordshire ST7 8QB](#) - The parish council resolved that the application would not be supported for the following reasons -

- Not cohesive to the area
- Overdevelopment
- Already chronic car parking issues and this application would only exacerbate the problem
- **Audley Conservation area review – to receive update Mr Blackwood**

Mr Blackwood reported that he had attended a meeting on Tuesday 9<sup>th</sup> and the

	attendance was higher than normal	
6.	<b>Highways and issues concerning development in woodland of Bignall Hill, Bignall End</b> – Mr Proctor reported that no planning documentation has been received as yet but the site is very dangerous. There are 3 mineshafts and the signs have been removed and so has the stile on the public footpath, this is a concern for public safety. Also there is a danger surrounding the vehicle access across the footpath. RESOLVED when the planning application is received the parish council ask that it be called in and oppose to it being delegated.	Clerk
7.	<b>Challenge by Halmer End residents to Staffordshire County Council re the ownership and control of the institute and sports facilities</b> – Mr Proctor reported that after viewing the county council conveyencing documents in 2011 the county council engaged with peak pursuits to hand over the lease of the institute and facilities for £1.00 a year, there is no lease being signed at present and legal action is being taken. An invoice for £115.00 has been received from Staffs County Council for the rent of the bowling club RESOLVED the parish council agree to pay the bill to Staffs County council so the bowling can carry on.	Clerk
8.	<b>Bus Service to be discussed following complaints received from residents</b> – Mr Proctor reported that he had received a number of complaints from residents as the bus service has changed causing problems for people getting to work on time and this has resulted in people including young ladies on their own walking to Audley at 6.00am in the morning, there are concerns for peoples safety. RESOLVED Mr Proctor on behalf of the parish council to contact the bus company (1 <sup>st</sup> Buses) to voice residents concerns and to see if the issue can be resolved.	BP
9.	<b>To receive letter from resident concerning UK Coals Response to the parish council</b> It was noted that at the public meeting in February the clerk had taken down the points made by residents and put them into a letter to seek answers from UK Coal , UK Coal have responded to the questions asked and their comments were circulated. RESOLVED Mr Proctor to draft a letter to respond to the residents concerns to be circulated to Cllrs to agree and the clerk will send.	BP Clerk
10.	<b>To consider approval for Audley Parish Bowmen open shoot 2013</b> RESOLVED the council are happy to support the open shoot for 2013	
11.	<b>To receive letter from resident re BT fibre optic broadband connection</b> The clerk circulated a letter received from a local resident concerning not receiving BT fibre optic broadband. RESOLVED Mrs C D Cornes reported that we will receive BT fibre optic broadband but there is no date available for this at present, the County Council are looking at rolling it out over a 2 year period. Clerk to inform resident.	Clerk
12.	<b>Community and Environmental Awards</b> – Mr Blackwood proposed a new youth award be introduced for people either up to the age of 18 or 21 for outstanding achievement. Mr Proctor suggested the award be named the Elsie Kelsall award in memory of our long serving councillor who recently passed away. RESOLVED the council support the proposal, Mr Proctor will write to Mrs Kelsall's family for their agreement and the council will look into ways of advertising for nominations. Councillor Mrs K Davison left the meeting at 8.25pm	BP
13.	<b>To receive Community Chest budget for 2013/14</b> The clerk informed the council that the community chest budget for the year is £3720.00	
14.	<b>Playing Fields/Wildlife Areas inc:</b> <ul style="list-style-type: none"> <li>To note Play Area Monthly Inspection for April 2013 and approval of any action required or taken</li> </ul> It was noted that there has been a lot of dog fouling in the Scot Hay area RESOLVED clerk to let the Borough Council know and request a dog bin for the area if there is not one there already. Mr Proctor to look at the area and let the clerk know. <ul style="list-style-type: none"> <li>To note the latest position with regards to Fitness Trail Equipment</li> </ul> Mrs Pearson requested to be involved in the fitness trail, the clerk reported that	Clerk BP

	<p>she is waiting for the technician to make contact with dates to meet onsite to decide where the equipment will go. RESOLVED during the next grant year the council agreed they would look at further funding for other areas.</p> <ul style="list-style-type: none"> <li>To note the latest position with regards to Leddys Field / Borough Council</li> </ul> <p>The clerk reported that Tim James of the Borough Council has requested copies of the Management Plan from 2002. Mr Proctor and Mrs Pearson have copies of the report, they will pass this to Tim James and make arrangements for a site visit from there.</p>	<p><b>BP</b> <b>VP</b></p>
15.	<p><b>To receive an update from Audley LAP</b> – Mr Proctor reported that Sir Thomas Boughy High School are holding an event called celebrate Spring, the school are putting on a meal and transport if required. The LAP now have a constitution and are quite active in the health side of things.</p> <p>Mr Wemyss felt a letter should be sent to Aspire Housing questioning why the organisation has not been notified on houses, we are concerned that they are consulting with none elected bodies at LAP with planning intentions that should be presented. RESOLVED Mr Proctor, Mr Blackwood and Mr Wemyss to draft a letter to be sent.</p>	<p><b>BP</b> <b>NB</b> <b>AW</b></p>
16.	<p><b>Correspondence and circulars received for information only (see Appendix A)</b></p> <ul style="list-style-type: none"> <li>To review other items as listed for information and consider for next agenda</li> </ul> <p>This was noted</p>	
17.	<p><b>Clerks Update – See appendix B</b></p> <p>This was noted</p>	
18.	<p><b>Councillor Reports</b> (for information only/further actions and decisions must be included on next agenda)</p> <p>Mr Sproston reported that there has been a lot of rats in the Halmer End area, Mr Proctor reported that pest control have been back.</p> <p>Mr Cooper reported that Footpath 36 is very dangerous, it is scheduled in but needs to be moved further up the list. Also there has been a lot of fly tipping on the footpath by the railway, Mr Cooper to give further details to the clerk.</p> <p>Mr P Breuer raised the issue that was reported in the Sentinal concerning Audley Cricket Club and a new mower, Mr Proctor confirmed that the Sentinal had run the storey as if it was new but it is in fact a resolved matter and the Parish Council have no further issue.</p> <p>It was noted that cannabis had been smelt whilst walking behind youths in the middle of the day and 2 cars have been indentified who are dealing.</p> <p>Mrs C D Cornes to chase details regarding Cemetery Trees, there were plans to plant 2 in the rotary club.</p> <p>Mr A Wemyss reported that the public are working on the footpath on High Street, Halmer end, Bates Wood</p> <p>Mr Proctor reported that he has had to give urgent permission to have sections of 2 dangerous trees removed at Albert Street Play Area and at the Allotments. The tree at the play area had come across the path and the tree at the allotments had come down onto a plot.</p> <p>Audley working mens club fair has been set up and residents are very unhappy with noise, it is very close to houses and is even encroaching on some people's privacy. The Borough Council are assessing the noise level.</p>	<p><b>CC</b></p>

19.	<b>Accounts</b> <b>To approve the Accounts - Appendix C</b> The accounts per the attached schedule were approved for payment	
To consider the following items on the agenda to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).		
20.	<b>Contractual issues</b> <ul style="list-style-type: none"> <li>Re-surfacing work at wood lane – to receive update from clerk re Wood Lane Youth Club</li> </ul> The clerk reported that she has spoken with Mr Chidlow who is looking into the Youth Club Funds to see what is available. He will come back to the clerk when he has more details.	

The Chairman then declared the meeting closed at 21.15pm

### **Clerks Update as at 18.04.13 – Appendix B**

<b>Actions from meeting on 01 March 2012</b>		
<b>No</b>	<b>Decision</b>	<b>Action taken</b>
08/010312	Rileys Field Play equipment	Proposals delivered, response awaited. Further letter sent on 21.05.12

<b>Actions from meeting on 19<sup>th</sup> May 2012</b>		
<b>No</b>	<b>Decision</b>	<b>Action taken</b>
8	Hill Terrace	Request sent to NBC for adoption – response received and not considered possible. However Graham Williams to provide price for light bulb replacement for Parish consideration. Chased on numerous occasions, and still not forthcoming.

<b>Actions from meeting on 20 September 2012</b>		
<b>No</b>	<b>Decision</b>	<b>Action taken</b>
14	Playing fields	Springer Chicken replaced – S Hough to scrap old one for contribution towards excess

<b>Actions from meeting on 18 October 2012</b>		
<b>No</b>	<b>Decision</b>	<b>Action taken</b>
16	Test at Margaret's Garden re car park	Test instructed Legal position awaited from Church, test in meantime has been carried out by Mr Holland

<b>Actions from meeting on 17 January 2013</b>		
<b>No</b>	<b>Decision</b>	<b>Action taken</b>
8	Parish/Neighbourhood Plans	Query sent to Borough Council – response still awaited as at March 13. Response received and clerk circulated email to all Councillors. Parish Plan to be on agenda for future (after UK Coal application)

<b>Actions from meeting on 21 February 2013</b>		
<b>No</b>	<b>Decision</b>	<b>Action taken</b>
3	Code of Conduct	Training requested from NBC - awaited
10	War memorials	To be suggested for local list by Clerk/Mr Cooper once valuation received from a Stonemason.
11	Newcastle Library Taster sessions	£150 donation approved, chq to be issued following event taking place and letter of confirmation Newcastle Library was very grateful for funding

<b>Actions from meeting on 21 February 2013</b>		
<b>No</b>	<b>Decision</b>	<b>Action taken</b>
12	Village sign order	Village sign order rescinded, Mr Hough to consider abortive costs
13	Letter head	Quote requested for letter head pre-print from Borough
15	Play areas	Digley Associates valuing all sites for asset register finalisation Tree inspection – site visit to be arranged with NBC and Chair – awaiting contact from Tree Officers
22	Fresh air fitness equipment	Awaiting funding.
	Letter Head colour Print	Quote to be requested from NULBC

<b>Actions from meeting on 14<sup>th</sup> March</b>		
<b>No</b>	<b>Decision</b>	<b>Action taken</b>
16	Community Chest – Audley Cricket Club	Response received from NULBC was received at the parish council meeting of 14 <sup>th</sup> March – no further action
7	Allotment Committee and tenancy issues	7 year Lease to be agreed at March meeting – Allotment committee did not wish to sign lease at march meeting and have taken it away for further discussion. Response to be brought back to parish council.
5	UK Coal notes	Site visit attended on 12 <sup>th</sup> march – Cllrs notes read out march meeting and circulated to Cllrs via email. Response received from UK Coal – letter circulated and posted on Staffs CC website. Council to await official planning application.
10	Review asset register to include x 2 war memorial	Clerk has found stonemason who can value the war memorial – clerk to instruct stonemasons to go ahead
11	Church Street Pedestrian Crossing hazard	Clerk to inform Highways and request a controlled style crossing for church street
14	Fresh Air Fitness Trail	Funding now received – clerk to place order & arrange site visit to determine what units will go where.
20	Quotations for Rileys Field resurfacing	Clerk to write to Mr Chidlow re Wood Lane Youth Club Funds available
9	Youth Observers	Mr proctor to advise school that the council agree to 2 members attending parish council meetings to observe
12	Comrade Shelter closing times	It was agreed that times of closure should be dusk (seasonal) or 6.00pm at the latest at all times.

### **Circulation list as at 18<sup>th</sup> April 2013 – Appendix A**

08/04/2013 Staffordshire 3<sup>rd</sup> sector bulletin 13/13  
08/04/2013 Historic Towns Forum planning update  
05/04/2013 Western Power Stakeholders invite  
05/04/2013 SPCA Bulletin 3<sup>rd</sup> April  
05/04/2013 Staffordshire E Bulletin 12/13  
05/04/2013 NULBC list of planning applications No 13  
05/04/2013 Introduction of CCG's Graham Urwin  
05/04/2013 Minutes of Audley LAP 26/03/2013  
04/04/2013 SPCA Bulletin 27<sup>th</sup> March  
04/04/2013 National Allotment Society news & website  
04/04/2013 West Midlands Allotment Officers Forum  
24/03/2013 NULBC Planning applications No 12

**Appendix C – Accounts payment schedule – 18<sup>th</sup> April 2013**

Payment Ref	Payee	Description	£amount
Bacs 44	Mrs C Withington	Apr Salary	930.85
Bacs 44a	Mrs C Withington	Office Expenses	97.15
Bacs 45	HMRC	Tax & Ni Apr	423.07
Bacs 46	Stafford pension scheme	Pension Mar	281.06
Bacs 47	Mrs C Dillow	Apr Salary	1008.06
Bacs 47a	Mrs C Dillow	Office Expenses (incl reimbursement for wreath & flowers)	228.36
Bacs 48	Brampton Gardens Services	Playground Inspection & grass cutting	640.00
760	Audley Pensioners Hall	Donation as agreed at feb meeting	100.00
761	Audley Pensioners Hall	Room Hire Mar & Apr	40.00
762	Mr S Hough	Order no 22 Footpath 66 (to be reclaimed from SCC)	1000.00
763	Community Council of Staffs	Membership renewal 2013/14	22.00
764	W M Riley & Sons	Chain & Key cutting	12.24
765	Wood Lane Newsletter	Spotlight on Audley parish council advert	20.00
766	Mr B Proctor	Re-imburement for trophy / engraving	20.00

**Total expenditure: £4822.79****Income**

Date Rec	Payee	Description	£amount
02/04	NULBC	Precept	46460.00
02/04	NULBC	Council tax support grant	4740.00
02/04	NULBC	Contribution from the council	9692.00
01/04	Western Power Distribution	Wayleave	19.11
28/03	Allotment Committee	Annual payment	168.00
28/03	C Collis	Allotment rent	7.00
28/03	J & R Wilshaw	Allotment rent	7.00
11/03	Lloyds TSB	Bank interest	1.15

**Income £61094.26****Total transfer required to current account: £4823.00**