

**AUDLEY RURAL PARISH COUNCIL**

**DRAFT** MINUTES OF THE **COUNCIL MEETING** Wood Lane Community Centre, Apedale Road, Audley on 21<sup>st</sup> November 2013 at 7.00pm

Present: Councillors: Mr B Proctor, Mrs C D Cornes, Mr P Breuer, Mr C Cooper, Mrs B Kinnersley, Mrs V Pearson, Mr P Morgan, Mr N Blackwood, Mr M Doleman,

Acting: Clerk Mrs C Dillow – The Clerk arrived at 7.15pm due to a lane closure causing delays on the motorway.

Guests: Mr L Moore of Sir Thomas Boughey School  
10 Members of the public

No.	Item	Action
1.	<p><b>To receive apologies:</b> Apologies were received from: Mr T Sproston, Mrs K Davison, Mr A Wemyss, Mr E Durber, Mr D Cornes, Mrs A Beech</p> <p>In the absence of the Chairman and the Vice Chair it was <b>Resolved</b> that Mr B Proctor would Chair the Meeting and Mr P Morgan offered to take the minutes until the Clerk arrived.</p>	
2.	<p><b>To consider approving and signing minutes of the Full Parish Council meeting on 17<sup>th</sup> October 2013</b> The minutes were approved and signed as a true and accurate record.</p>	
3.	<p><b>Declaration of Disclosable Pecuniary interest in any item on the agenda</b> <i>(Note member should notify Monitoring officer within 28 days if not already)</i></p> <p>None Declared.</p>	
4.	<p><b>Public Participation:</b> 1 member of the public present asked if the notice board on Church Street belongs to the Parish Council as it does not appear to contain any Council notices? Mr Proctor will ask the Clerk to investigate and confirm. Members of the Audley Parish Bowmen were present and it was confirmed that as per the last meeting their use of the current agreed area at Leddys Field will continue, the Clerk has sent out confirmation in writing to be signed.</p>	
5.	<p><b>Planning - To consider any planning applications received, including:-</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Two storey rear extension</a> 71 Church Street Audley Newcastle Staffordshire ST7 8EE Ref. No: 13/00760/FUL / Vill Env/ Del</li> </ul> <p><b>Resolved</b> to raise no objection.</p>	
6.	<p><b>Highways</b></p> <ul style="list-style-type: none"> <li>• Condition of Wereton Rd &amp; Station Rd – Mr P Morgan</li> </ul> <p>It was noted there is currently a lot of mud being deposited on the roads from the farm tractors. There is evidence of heavy traffic and fly tipping taking place. Cllr Mr P Morgan reported that the condition of the road had caused him to fall off his bike and bruise his leg, this has been reported to the police. <b>Resolved</b> Clerk to write to Highways and CC the Borough Council regarding the activity and state of the roads. A separate letter to go to Environmental regarding fly tipping and Mr Morgan to forward crime number and photo to the Clerk.</p>	<b>Clerk PM</b>
7.	<p><b>Playing Fields/Wildlife Areas inc:</b></p> <ul style="list-style-type: none"> <li>• To note Play Area Monthly Inspection for November 2013 and approval of any action required or taken This was noted and no further action is required.</li> <li>• Leddys Field management plan – update Mrs Pearson reported a site meeting had been held with Tim James the tree officer at Newcastle Borough Council, a new report will be provided for the Parish Council as the old one is out of date, hopefully by the next meeting. Work is required but it is not as urgent as initially anticipated and there is funding available.</li> <li>• Hedge Cutting at Queen Street Play Area As previously approved the work is due to be carried out in the next couple of weeks.</li> <li>• To note annual play inspections and consider approval of any action required</li> </ul>	

	This was noted, the Clerk reported there are two benches that require urgent attention. <b>Resolved</b> clerk to do a summary of the reports to be reviewed by the council and instruct Mr Hough under delegated authority to repair and make safe the benches.	<b>Clerk</b>
8.	<b>Trees New Road – Mrs D Cornes</b> Mrs Cornes reported the branches of the trees on New Road by the slope are hanging low. <b>Resolved</b> to investigate further, Mr Proctor to enquire who did work on Nantwich Road and inform the Clerk for a quotation to be obtained.	<b>BP Clerk</b>
9.	<b>To receive request for remembrance plaque – Mrs B Kinnersley</b> Mrs Kinnersley suggested a remembrance plaque be purchased for Mr Les Foster recently deceased for all his efforts and hard work in the Parish, to be placed at Leddys Field. Resolved to agree in principal the purchase of a plaque, Mrs Kinnersley to liaise with the Leddys Field group re wording and location, to be agreed at the next meeting.	<b>BK</b>
10.	<b>To receive update from Audley LAP – Mr Proctor</b> Mr Proctor reported the last meeting was very well attended and a committee was elected. A list of items raised has been compiled for consultation at the next meeting on 26 <sup>th</sup> November at Durber Close.	
11.	<b>To receive update from Police / Parish Liaison Committee – Mr Proctor</b> <ul style="list-style-type: none"> <li><b>To note public complaints re lack of policing</b></li> </ul> This was noted, Mr Proctor reported the meetings are well attended and many issues are discussed and the public appreciate the representation. Mr Breuer commented that he has been personally abused in the Main St in Audley from around 5.30pm by youths and this needs addressing.	
12.	<b>Correspondence and circulars received for information only (see Appendix A)</b> <ul style="list-style-type: none"> <li>- To review other items as listed for information and consider for next agenda</li> <li>- Best Kept Village Competition 2014</li> <li>- Audley Millennium Green Trust meeting 27<sup>th</sup> November 2013</li> <li>- Conservation Advisory Working Party change of date to Tuesday 3<sup>rd</sup> December 2013</li> <li>- Staffordshire Parish Council Association – Various</li> <li>- Newcastle Under Lyme Budget Consultations</li> </ul> This was noted, no further action required. The clerk reported that an email had been received from a local resident regarding the allotments. He is concerned he has received no invitation to join the Allotment Association as a member and a rent increase by the Association has been requested. His contract is with the Parish Council, which has not been formally terminated. Mr Proctor reiterated that a letter was sent to all Allotment holders explaining that the Parish Council were handing over the management of the Allotments to the Association. <b>Resolved</b> Mr Proctor will speak with the Association regarding the issues raised and the residents letter will be discussed further and addressed.	<b>BP</b>
13.	<b>Clerks Update – See appendix B</b> This was noted.	
14.	<b>Councillor Reports</b> (for information only / further actions and decisions must be included on next agenda)  Mr Breuer reported the metal stakes left behind from the removal of the benches on Podmore lane are still in a dangerous condition.  Mr Cooper reported the wall around St James Church is in a dangerous condition and is the responsibility of the Borough Council.  Mrs Cornes reported there appears to be a diseased Horse Chesnut Tree on Alsager Road Car Park area. Mr proctor will investigate and confirm. Also Mrs Cornes has received comments about the lack of flowers in the Parish. Clerk to add to the next agenda for discussion.	
15.	<b>Budget 14/15</b> <ul style="list-style-type: none"> <li><b>To consider Key aims and objectives for next year's budget</b></li> </ul> Mr Proctor commented the error when considering the precept last year will need to be considered. Mrs Cornes commented the key aim will be to get the work done at Leddys Field. The Clerk reported she is waiting to hear from the	

	Borough Council with a date of a Council Tax Base Workshop that is being held for Clerks / Councillors to attend.	
16.	<p><b>Grant requests &amp; Community Chest Applications</b></p> <p>To consider any requests for funding received through the clerk –</p> <ul style="list-style-type: none"> <li>Audley Millennium Green Trust</li> </ul> <p><b>Resolved</b> to support the application and honour normal agreement of £700.00</p> <p>To consider Community Chest Applications received (unspent balance £2720.00)</p> <ul style="list-style-type: none"> <li>Audley Parish Angling Club</li> </ul> <p>Resolved to support the application subject to satisfactory banking details being received.</p> <ul style="list-style-type: none"> <li>NWS Community First Responders</li> </ul> <p>Resolved to support the application subject to satisfactory banking details being received.</p>	
17.	<p><b>Accounts</b></p> <ul style="list-style-type: none"> <li>To approve the Accounts for payment - <b>Appendix C</b></li> </ul> <p>The accounts were noted as a true and accurate record and approved for payment.</p>	
18.	Local Government Act 1972 - Exclusion of Press and Public - <b>Resolved</b> that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.	
19.	<p><b>Contractual issues</b></p> <ul style="list-style-type: none"> <li>Wood Lane Youth Funds update</li> </ul> <p>The Clerk tabled a copy of supporting documentation, <b>Resolved</b> to accept the documents and the close the matter.</p> <ul style="list-style-type: none"> <li>Confidentiality – To consider any matters arising</li> </ul> <p>No matters arising.</p>	

The Chairman declared the meeting closed at 21.25pm

**Clerks Update as at 17<sup>th</sup> October 2013 – Appendix B**

<b>Actions from meeting on 17<sup>th</sup> October 2013</b>		
<b>No</b>	<b>Decision</b>	<b>Action taken</b>
7	Playing Fields / Wildlife Areas	Ward Cllrs to check if any play areas require painting. Clerk to liaise with Tree Officer at Newcastle Under Lyme Borough Council to arrange site visit at Leddys Field to discuss management plan. Clerk to write letter to Audley Parish Bowman to formalise their usage on Saturdays of the current archery area and the decision for movement around the field was deferred until trees have been thinned / removed as part of management plan
8	Halmer End Sport institute	Write to Borough Council explaining council are unable to apply any further input due to the costs involved.
9	Internet speed and broadband provision	Write letter enquiring about fibre optic within the parish.
10	Margarets Garden	Mrs Pearson to liaise with Mr Hough to carry out part 1 of the 3 year plan. Mr Hough to install recycled seat and paving slabs.
14	Budget Consultation	Clerk to ask rep from Borough Council to give presentation.
19.	Confidential Wood Lane Youth Funds	Write letter of acknowledgment

**List of circulars as at 21<sup>st</sup> November 2013**

Staffordshire grant funding information  
 Staffordshire local group future events  
 Weekly list of planning applications x 3  
 Agenda for Audley Anglers x 2 23<sup>rd</sup> October & 20<sup>th</sup> November  
 SPCA Chairmanship Training  
 13/00595/FUL Planning Decision  
 SPCA Bulletin 18<sup>th</sup> October  
 SPCA Bulletin 1<sup>st</sup> November  
 SPCA Bulletin 15<sup>th</sup> November  
 HTF Events  
 CAGOO Latest updates  
 Cheshire East Local Plan consultations x 5  
 Voluntary Sector News update x 2  
 Tickets for xmas do  
 Parish online update  
 13/00627/ful Planning Decisio

**Appendix C – Accounts payment schedule – 21<sup>st</sup> November 2013**

Payment Ref	Payee	Description	£amount
819	Mrs C Withington	Nov Salary	542.16
820	Mrs C Withington	Office Expenses	95.00
821	HMRC	Tax & Ni Nov	140.20
822	Stafford pension scheme	Pension C Withington	227.79
823	Mrs C Dillow	Nov Salary	968.64
824	Mrs C Dillow	Office Expenses (incl mileage & stationery)	136.64
826	Brampton Gardens Services	Playground Inspection & grass cutting	1165.00
827	Mr S Hough	Various works carried out on invoices 46, 47 & 59	150.00
828	Audley Allotment Association	Funding as agreed 17/10/13	1000.00
829	Audley Parish Bowling	Funding as agreed 17/10/13	563.00
830	Staffordshire Wildlife Trust	Annual subscription 2013/14	42.00
831	SLCC	Clerk Annual Membership (split with Keele & Madeley PC)	82.50
832	Audley Millenium Green Trust	Annual funding for upkeep / maintenance	TBC

**Total expenditure: £5112.93**

**Total transfer required to current account: £5500.00**