

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE **PARISH COUNCIL MEETING** held at Audley Pensioners Hall, on Thursday 15th June 2017 at 7.00pm

Present: Chairman: Cllr B Proctor
 Councillors: Mrs C Richardson, Mr D Butler, Mr M Whitmore, Mr R Kinnersley, Mr M Dolman, Mr C Cooper, Mrs V Pearson, Cllr A Beech
 Clerk – Mrs C. Withington
 There were 2 members of the public present

Ref.	Item	Action
1.	<p>Two minutes silence to remember former Parish Councillor Alderman Mrs C D Cornes</p> <p>The Parish Council held a two-minute silence to remember their colleague and friend, Alderman Mrs C D Cornes. Cllr Proctor wished to acknowledge the many years of loyal service that Dylis gave to the Parish, along with her husband Dennis. The contribution that Dylis made was gratefully appreciated. The details for the funeral were noted.</p>	
2.	<p>To receive apologies – Mr R Moody, Cllr Frankish, Mr Garlick, Revd Taylor</p>	
3.	<p>To consider approving and signing minutes of the Statutory Annual Meeting of the Parish Council on 18th May 2017</p> <p>Noted that Mr Cooper was not present at the last meeting. RESOLVED to amend the minutes to remove Mr Cooper from the attendance. Subject to the amendment the minutes were signed as a true and accurate record.</p>	
4.	<p>Declaration of interest in any item</p> <p>Cllr Beech declared an interest in relation to item regarding the CARA donation request. Mr Whitmore declared an interest in relation to the Audley Millennium Green Trust donation request.</p>	
5.	<p>Public Participation: The members of the public were present to speak about a planning application in relation to 17/00429/OUT.</p>	
6.	<p>To consider resolving that the Parish Council is eligible to use General Power of Competence - Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012</p> <p>(a) the number of members of the council that have been declared to be elected is equal to or greater than two-thirds of the total number of members of the council</p> <p>(b) the clerk to the parish council holds the Certificate in Local Council Administration and the first level of the foundation degree in Community Engagement and Governance awarded by the University of Gloucestershire or its successor qualifications</p> <p>(c) the clerk to the parish council has completed the relevant training</p> <p>RESOLVED that the Council met all of the above prescribed conditions and is eligible to use the General Power of Competence.</p>	
7.	<p>Planning - To consider any planning applications received, including:-</p> <p>To nominate buildings for the Civic Awards scheme 2017 see link for further info https://www.newcastle-staffs.gov.uk/civicawards - To be considered on the next agenda.</p> <p>17/00425/FUL Demolition of existing boarding kennel, storage building and reception and construction of a new boarding kennel with associated ancillary rooms. Eardley Hall Kennels Cross Lane Newcastle Under Lyme</p>	

[Staffordshire ST7 8ND](#) Green Belt/Delegated – **RESOLVED** to support this application.

[Various illuminated and non-illuminated signs](#) The Butchers Arms Church Street Audley Newcastle Under Lyme Staffordshire ST7 8DE Ref. No: 17/00452/ADV Delegated/Village Env - **RESOLVED** to support this application.

[Outline application for an agricultural workers dwelling](#) Domvilles Farm Barthomley Road Audley Newcastle Under Lyme Staffordshire ST7 8HT Ref. No: 17/00429/OUT Delegated/Green Belt - **RESOLVED** to support this application for a agricultural workers dwelling which was a successful and growing dairy farm business in the rural community.

[Ground floor extension and alterations](#) New Woodhouse Farm Apedale Road Wood Lane Stoke On Trent Staffordshire ST7 8PH Ref. No: 17/00457/FUL – Committee/Green Belt - **RESOLVED** to support this application.

[First Floor Extension](#) 4 Wesley Street Wood Lane Stoke-On-Trent Staffordshire ST7 8PQ Ref. No: 17/00427/FUL Delegated/Village Env **RESOLVED** to support this application.

[New apartment over existng underpass access](#) Land Rear Of High Street Halmerend Stoke-On-Trent Staffordshire Ref. No: 17/00419/FUL Delegated/Village Env **RESOLVED** to support this application.

[Proposed hay store \(23.38m. length x 9.14m. width x 6.10m. height\)](#) Dairy House Farm Knowlbank Road Newcastle Under Lyme Staffordshire ST7 8DT Ref. No: 17/00411/AGR Delegated/Green Belt **RESOLVED** to support this application.

[Erection of a 3 bay detached garage](#) 120 Wereton Road Audley Stoke On Trent Staffordshire ST7 8HE Ref. No: 17/00372/FUL Delegated/Village Env – **RESOLVED** that this would not be supported if there is no vehicular access alongside the house. If there is no vehicular access, then the Parish Council would question the description of the building as a garage. The size fills the whole width of the garden at the rear so was considered to be excessive.

[Outline application for erection of three dwellings](#) Waggon And Horses Nantwich Road Audley Stoke On Trent Staffordshire ST7 8DY Ref. No: 17/00358/OUT Green Belt – **RESOLVED** that this be **NOT SUPPORTED** due to inappropriate development in the green belt with no special circumstances for example affordable housing provision. The Parish Council were disappointed that the Parish will lose another community asset (pub), and that the building was not being restored to its former glory as an Old Coaching house. The layout also extends beyond the current building footprint. There are no public services nearby such as bus routes.

[Replacement windows, sash style in UPVC cream woodgrain](#) 5 Wilbrahams Walk Audley Stoke On Trent Staffordshire ST7 8HL Ref. No: 17/00314/FUL Delegated/Conservation area/Village env – This was **NOT SUPPORTED** as it was considered that hard wood materials should be used to retain the character in the conservation area.

Proposed demolition of indoor Model Car Racing building and erection of a detached dwelling Land North Of Tawney Cottage Barthomley Road Audley Stoke-on-Trent Staffordshire ST7 8HU Ref. No: 17/00159/OUT – **RESOLVED** to support this as it was an enhancement on the current building, providing that the new development is within the current building footprint.

8.	<p>Playing Fields/Wildlife Areas inc:</p> <ul style="list-style-type: none"> To note Play Area Monthly Inspection for June and approval of any action required or taken under Delegated Authority including replacement of life ring and rope at Leddys following theft <p>The above actions were noted. The play inspection report was noted. The graffiti and the broken bench is in hand at Leddys Field. Some of the bulrushes have been removed, and the report has been circulated.</p> <ul style="list-style-type: none"> To note the current position with regards to the Skate Board ramp <p>The Clerk noted that she had been in contact with the UK distributor for Skatelite Pro, who were providing advice and guidance. Unfortunately, the issues were due to poor workmanship not covered by the warranty. An order for new boards are due to be placed for around £600 and Mr Hough has received instructions on how to repair it in accordance with the guidance.</p> <ul style="list-style-type: none"> To consider if any further work is required following the inspection of Bluebell Woods, The Drive – Mr Cooper circulated a report following the site visit carried out. Overall the woods was considered to be safe, with not issues near to the public footpath. However there were a few issues which need to be addressed in relation to the new entrance and exit, and the current location of used trail through the woods. It was agreed that the Clerk should invite the Rights of Way officer to meet with Mr Cooper and the Clerk to discuss what process needed to be followed to divert the path to its current location. Also it was suggested that a new kissing gate should be installed with new wire fencing. To note the planned start date for the Alsager Road improvements <p>Work is planned to start w/c 3rd July, the compound will be on the site, so should not affect the car park. A start on site meeting is to be arranged.</p>	<p>Clerk</p> <p>CC Clerk</p>
9.	<p>To approve the request for access to complete the construction Work to retaining wall at 1a Country View, via Rileys Field</p> <p>It was noted that the work proposed was a much larger job than first envisaged. Discussion was held and it was felt that the play area should be closed if necessary during the period of work. A site meeting is to be held with the builder. The insurance is in place and our insurers are satisfied, however we still require a site risk assessment.</p>	<p>CC BP Clerk</p>
10.	<p>Update on the use of CCTV – Cllr Proctor</p> <p>The Parish Council considered the cost which would be in the region of £8.5k for 4 cameras and new infrastructure at Alsager Road. It was approved to install 2 cameras as agreed with the Police, in the region of £3k. The Clerk is to enquire regarding planning permission. The remaining will be submitted as a bid for funding from the Police and Crime Commissioner in September.</p>	<p>Clerk</p>
11.	<p>To consider action in relation to the seating and hard standing area at Leddys Field – Cllr Proctor</p> <p>This would be discussed at the next agenda.</p>	<p>Next agenda</p>
12.	<p>To consider updating the Chairs Board and Long Service where applicable – located in the Pensioners Hall</p> <p>It was RESOLVED to update the Chair's board and the Long service board.</p>	<p>Clerk</p>
13.	<p>Divisional Highways Programme and update on other Highways improvements – Cllr A Beech</p> <p>Cllr Beech informed the Parish Council of the various projects currently included on the programme. There is only a small budget of £7.5k available. Items include completing the job at Mill End Road and siding the verge. It was noted that the residents were against double yellow lines at Hall Street on the junction. Hougherwall Road would be funded via the DHP. Chapel Street would be considered for a one way system, once another scheme had been tested in Chesterton. It was agreed that highway jobs receive more points when reported via the County Councillor, therefore all major jobs should be reported to Cllr Beech.</p>	<p>ALL</p>

14.	Audley Millennium Green Trust Donation request RESOLVED to donate £700 towards the annual maintenance.	Clerk
15.	To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor Cllr Beech reported that the cinema equipment was on order. It was agreed to invite the youth workers to the next meeting. Cllr Proctor attended the Police liaison meeting along with other Parish Councillors. There had been little take up from the public for the police surgeries.	Clerk
16.	Unreasonable bus fares affecting parishioners wanting to shop locally - Cllr Proctor It was noted that the fare was unreasonable at £2.20 to travel to Audley from Wood Lane each way. It was considered to be the same as Newcastle. It was agreed that the Clerk would write to the bus company on behalf of the residents to say that the unreasonable costs are affecting the local economy. Cllr Beech to find out if the route is subsidised by a lump sum or per journey.	Clerk AB
17.	To consider providing a donation to CARA for the carnival It was RESOLVED to donate £300 towards the carnival.	Clerk
18.	Review the Complaints Policy, Media Policy and adopt a Data Protection Act 1988 Policy – see Appendices A RESOLVED that the Complaints policy and Media Policy be approved as already adopted. RESOLVED to adopt the Data Protection Policy and register with the Information Commissioner.	Clerk
19.	Correspondence and circulars -To review other items received and consider for next agenda A letter had been received regarding footpath 45 in the Parish, which runs alongside the driveway to the cemetery owned by the Audley Methodist Church. A gate had been erected to stop vehicles from blocking funeral hearse access on the driveway. There have been funerals affected because of the Church cemetery driveway being obstructed by vehicles parked in the turning circle preventing hearse from turning on the Church property. This has resulted in them to having to reverse up the drive due to the inability to turn around. More importantly coffins have had to be carried from Chapel Street up the driveway, which is not acceptable. It was noted that the footpath will be left open and uninterrupted. The Parish Council unanimously supported the proposal of the Methodist Church in putting a gate on its own land which in fact ensures the free passage of this footpath for walkers, pushchairs, wheelchairs and invalid carriages. A gap of in excess of a metre alongside the opposed gate in fact ensures free passage along the footpath rather than preventing it. The Parish Council is also aware that free access for funerals has recently been prevented by abandoned vehicles in the cemetery turning circle which has required Police involvement to ensure the removal of such vehicles to allow a funeral hearse to turn. The Clerk was asked to respond to the resident on this basis. The Boundary Ward commission outcome was noted, and that Audley would now be one large ward represented by 3 councillors.	Clerk
20.	Clerks Update – (Appendix B) This was noted.	
21.	To approve the schedule of payments and note Budget position statement – See Appendix C	

	The payment schedule was approved as appended, and the budget position statement was noted.	
22.	<p>Councillor Reports (for information only/further actions and decisions must be included on next agenda)</p> <p>Cllr Beech stated that the new BMX track was due to open along with the footpaths. CARA have asked if they can move the gate at the rear slightly further up, due to the location of the BMX track. This will be discussed with the farmer. Planting will be put near to the bungalows to provide a screen. The BMX track is intended for under 16s only and a sign will be erected to day this.</p>	
23.	<p>TO EXCLUDE THE PUBLIC:</p> <ul style="list-style-type: none"> • To consider a quote for Phase 3 Leddys Field – To be discussed on the next agenda • To consider a quote for the relocation of basket swing at Bignall End Road The quote received from Mr Hough was agreed and it was suggested that Mr Garlick meet him on site to agree the location. • To approve a quote for the noticeboard repairs at Audley Library and Halmer End <p>It was RESOLVED to install metal plaques on the noticeboards at the top. Mr Cooper to provide local contact details for a supplier.</p> <ul style="list-style-type: none"> • To approve a quote for Rileys Field, fencing repair on MUGA RESOLVED to appoint Mr Hough. • To approve a quote to top hedges and pavement by Leddys/New Road RESOLVED to appoint Helers to cut back the hedge, and if necessary a further cut by the signs by hand by Mr Hough. • To approve a quote to increase the car park at Alsagers Road play area (note Planning to be confirmed) RESOLVED to approve the quote to extend the car park, subject to confirmation regarding the planning permission. • To approve a quote for trimming hedge along side Wynbank Close by Miles Green Play area RESOLVED to approve the quote, but for the hedge to be cut back after the bird nesting season. 	<p>Next agenda</p> <p>Clerk RG</p> <p>Clerk CC</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

Meeting closed at 8.55 pm

Appendix A- Payments schedule

Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
bacs 23	Mrs C Withington	Norton Online annual renewal	69.99
bacs 24	Mrs C Withington	Salary June total 1101.80	992.25
bacs 25	Mrs C Withington	Expenses June plus postage 2.40 x 2(natwest and Grant Thor	111.95
bacs 26	Staffordshire Pension scheme	Pension June	334.94
bacs 27	H M Revenues and Customs	Tax and NI June	202.05
bacs 28	Steve Hough	ON 27 Leddys Paths	370.00
bacs 28	Steve Hough	ON 30 Alsager Road soakaway	365.00
bacs 28	Steve Hough	AM Grass cutting (5, 6) x 2, Grass to H/E, MG, AB, Inspection, Benches Leddys, Strimming seats, cenotaphs, removal of poppies, new life ring and line at Leddys ASB	1712.00
bacs 29	Information Commissioner Office	Data Protection register annual subs	35.00
bacs 30	Portfolio Display	Bunting	354.72
bacs 31	Mrs C Withington	Stamps x 100	56.00
		Monthly Total	4603.90