

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE MEETING of the Parish Council held at Wood Lane Community Centre, Apedale Road on Thursday 19th July 2018 at 7pm

Present: Chairman: Mr C Cooper (Acting)
 Councillors: Mr N Hayes, Mrs C Richardson, Mr R Garlick, Mr D Jervis, Mr M Whitmore, Mr M Dolman, Mr R Kinnersley, Mrs V Pearson, Mr M Joynson, Mr D Butler, pupil from Sir Thomas Boughy Academy
 Clerk – Mrs C. Withington
 There were no members of public present

1.	To receive apologies – Cllr Proctor, Revd Taylor, Miss N Mayor, Miss A Borowski	
2.	To consider approving and signing the minutes of Full Parish Council meeting on 22 nd June 2018 RESOLVED that this be approved as a true and accurate record. These were signed by the Chair.	
3.	Declaration of Disclosable Pecuniary interest in any item on the agenda (Note member should notify Monitoring officer within 28 days if not already) None	
4.	Public Participation: No items raised.	
5.	Planning - To consider any planning applications received, including:- <u>Application for a Lawful Development Certificate for a side and rear extension</u> 133 Nantwich Road Audley Stoke On Trent Staffordshire ST7 8DL Ref. No: 18/00501/PLD – RESOLVED to support. <u>Rear dormer loft conversion</u> The Hollies Miles Green Road Stoke - On - Trent Staffordshire ST7 8LQ Ref. No: 18/00427/FUL – RESOLVED to support. <u>18/00510/FUL Side extension and full garage conversion 5 Wood View Wood Lane Staffordshire ST7 8QU</u> – RESOLVED to support. Update on the Joint Local Plan – if available – It is expected that a further update on the preferred sites will be announced in November 2018, which may include some additional sites in the Green Belt. The Clerk reported that as no representation had been at the Land Character Assessment workshop, comments on the changes were required. It was RESOLVED to object to the change in character for the land around Great Oaks and Red Hall Lane from Ancient Farmland to Coalfield Farmland, as this could leave the sites open for development in the event of a green belt status change.	Clerk
6.	Audley Allotment Association – to note a brief update on the meeting held on 19th July 2018, with the outcome to be brought to the August meeting A meeting held been held with Mr Butler, Mr Hayes and Mr Jervis, and it was agreed that Mr Hayes will circulate the points for discussion at the next Parish Council meeting.	NH Next agenda
7.	Halmer End allotments – to consider a request for a shed and greenhouse plus raised beds at Plot 8 RESOLVED to approve the plans for Plot 8 to include raised beds, greenhouse/shed and paving. It was also agreed to offer a refund for Plot 6, as the tenant had only just taken it on only to have a back injury shortly after. It was noted that accessibility should be a key consideration in the future and for any Section 106 money for the local area.	Clerk
8.	Alsager Bank – Weed spraying cenotaph and to agree a quote - Mrs C Richardson RESOLVED to carry out the weed spraying at a cost of £20.	Clerk

9.	<p>GDPR – to review and agree to sign up to the SLA with Staffs County APPENDIX A RESOLVED to authorise the Chair and Vice Chair to sign the SLA at a cost of £390.</p>	Clerk
10.	<p>Playing Fields/Wildlife Areas inc:</p> <ul style="list-style-type: none"> • To note Play Area Monthly Inspection for July and approval of any action required or taken under Delegated Authority including installation of no swimming signs at Leddys Field – This was noted. Along with the removal of graffiti and asbestos at Halmer End. • To consider volunteers to carry out weekly visual inspections of play areas – insurance requirement – RESOLVED that the following would carry out inspections and provide an emailed report to the clerk each week: <ol style="list-style-type: none"> 1. Alsager Road – Cath Richardson and student rep 2. Halmer End – Mike Joynson 3. Scot Hay – Mike Joynson 4. Alsagers Bank – Mike Joynson 5. Albert Street – Matthew Whitmore 6. Wood Lane (Rileys Field opp Comm Centre) - David Butler 7. Bignall End Road – Ron Garlick 8. Queen Street – Cara/Student Rep 9. Miles Green – TO BE IDENTIFIED <ul style="list-style-type: none"> • To consider removal of the 30% bulrushes and consider a quote to do so- RESOLVED to carry out the work up to a cost of £280. • To note Leddys Field Pond water levels and advice from the Environment Agency – The advice to leave it to fill on its own accord was noted. There did not seem to be any large numbers of fish present as first thought, other than a few that had ended up there by accident rather than intention. <p>The Clerk was instructed to order and replace the Bignall End Road basket swing seat, following the successful insurance claim, with an excess of £250 payable.</p>	<p>Clerk ALL</p> <p>Clerk</p> <p>Clerk</p>
11.	<p>Arrangements for Remembrance Day parade – drummer required to lead the parade There are no contacts available at Halmer End High School. Mr Dolman agreed to ask at Chesterton High School. In the meantime, the Clerk will continue to ask Audley Brass and also put an article in the Audley Community News.</p>	Clerk
12.	<p>Standing item - CCTV – It was noted that the contractor is to move the camera at Old Road at no cost and install a guard, at our cost. Clerk to obtain a price for a pole and camera at Bignall End Road for the next meeting.</p>	Clerk Next agenda
13.	<p>Standing item – Bignall End Road Flooding update since works Nothing to report as yet.</p>	
14.	<p>Minnie Pit Memorial area maintenance – Mr M Joynson Mr Joynson is liaising with the High School regarding a working group of students who would help with the maintenance of this site and others in Halmer End on a weekly/fortnightly basis.</p>	
15.	<p>Outcome meeting at Albert Street play area with Mr Proctor and tree survey at £240 – Mr M Whitmore It was agreed that the survey is best carried out in September, when the trees are more accessible. This will provide a baseline for what is required. To consider a quote for Alsager Road tree thinning – NBC - A quote is awaited.</p>	Clerk
16.	<p>Correspondence and circulars -To review other items received and consider for next agenda</p>	

	The agenda for the last Audley Millennium Green meeting was noted along with their thanks for the donation. Mr Whitmore stated that the existing committee is searching for incumbents to become directors of the company etc. There are some new volunteers, and Mr Whitmore has been invited to consider an appointment. It was agreed that the High School should consider offering their services for an environmental project on the Millennium Green. Student rep to suggest this to the Head, to contact the Trust.	
17.	To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor No update available. Mr Whitmore met with PSCO Carter who is being moved to Silverdale. Cllr Proctor to be made aware.	Clerk
18.	To receive a report from the Parish Transport / Traffic sub group held on 12th July – Mr Hayes provided a brief report in accordance with the attached minutes. Clerk to see if its possible to obtain a larger map of the Parish with Aspire owned land. The Clerk suggested that Cllr Beech should be invited to the next meeting, due to her input with the Divisional Highways Programme. Mr Whitmore was asked to report the abandoned cars on Ravens Close to the Borough Council. The Clerk was asked to write to the owner of the pink car and delivery van to ask that it is removed from the front of the shops in Church Street and the area tidied up due to it being a conservation area.	Clerk NH MW Clerk
19.	To accept the funding received of £5k Road Safety Grant Funding for two moveable vehicle activated speed signs, and place an order for the installation of two posts and the signs plus commit to maintaining the signs It was RESOLVED to accept the funding and locate the 2 x 30mph signs at the following locations: Bignall Hill (where the existing one is located) High Street Halmer End New Road (replaced one from Bignall Hill) This will require 2 new posts installed at a cost of £480.11 net with licence application fee of £352.00.	
20.	To consider a donation for Audley Health & Wellbeing day to be held on Wednesday 17th October 2018 at St James Church Hall between 10am and 2 pm. It was agreed to consider this at the next meeting when Cllr Proctor is available.	Next agenda
21.	Clerks Update – (Appendix B) 1. To receive feedback on the NALC funded training – Community Organising and to consider whole council training with Community Organisation Limited The Clerk provided an update and suggested that the Council may wish to take up free training regarding “community organising”, funded by the Government to encourage localism. 2. Cover for the meeting in August 2018 Mrs Simpson will provide cover if necessary. 3. To approve the attendance of the SLCC national conference 10/11 th Oct 2018 (£182.25) RESOLVED that the Clerk attends. 4. To approve the renewal of the Staffordshire Playing Fields Association £15 per annum RESOLVED to approve the subscription.	

22.	<p>Councillor Reports (for information only/further actions and decisions must be included on next agenda)</p> <p>Mr Dolman provided a petition for the removal of a parish owned bench by Ravens Lane, near to the phone box. This is following ASB issues. It was agreed to look at where other seats are located and bring it back to the next meeting. Residents are to contact BT regarding the phonebox.</p> <p>Clerk to report that a bin is left out in New Road constantly , causing an obstruction.</p> <p>Mr Kinnersley reported off road motorbikes around Vernon Avenue – these are to be reported to 101.</p> <p>Mr Jervis had received a letter regarding speeding vehicles on Ravens Lane. Clerk to send a response.</p> <p>Mr Joynson reported a fence cut down on Bateswood, which seems to be to create access. Clerk to report it to the Borough Council.</p>	<p>Next agenda</p> <p>Clerk</p> <p>Clerk</p>
23.	<p>To approve the schedule of payments (Appendix C) and receive a budget update (Appendix D)</p> <p>RESOLVED to approve the payments as per the attached schedule.</p>	
24.	<p>TO RESOLVE UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS ACT) TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE MEETING TO BE DISCUSSED:</p> <ul style="list-style-type: none"> • To consider a quote for Alsager Road tree thinning – Newcastle Borough Council – This will be included on the next agenda. • Update in relation to the car park leases – Butchers Arms and consideration of quotes for revised work agreed with the Borough Council – <p>The lease is still ongoing and we are awaiting the Borough Council’s comments on the suggestion put forward from the last meeting.</p> <ul style="list-style-type: none"> • Update in relation to the Church Car Park Church Street Audley with regards to specification and approved Licence prior to the progression of the lease <p>The licence has been signed and is expected to be in place from next week. A quote was considered and it was agreed that Mr Garlick will review the specification and provide comments back to the Clerk by Wednesday 25th July to allow quotes to be obtained. RESOLVED that the work cannot be completed until the lease has completed.</p> <ul style="list-style-type: none"> • Scot Hay Land – latest position regarding land disposal and garage following meeting with Cllr Proctor and Revd Taylor <p>The land based on the valuation has been offered to both parties. Their decisions are awaited.</p> <ul style="list-style-type: none"> • Further update re Halmer End play equipment tendering exercise and updated programme and to approve the tenders <p>It was noted that the contractors which scored the highest on the evaluation was Lot 1 Wicksteeds and Lot 2 Horticon. A 10 day standstill was in progress and the order will be placed following this. It was RESOLVED to await the summer holidays before the work starts.</p> <ul style="list-style-type: none"> • To approve a quote to cut the hedge at Albert Street play area following meeting with Mr Jervis and Cllr Proctor - <p>RESOLVED to approve the quote for Albert Street (up to £100 net) later in the year.</p> <ul style="list-style-type: none"> • To consider a quote to cut the hedges at Leddys Field/New Road <p>RESOLVED to approve a quote for up to £75 net.</p> <ul style="list-style-type: none"> • To consider a quote to cut the hedge at Halmer End Play area <p>This will be considered at the next meeting.</p>	<p>Next agenda</p> <p>RG Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Next agenda</p>

Meeting closed at 8.50pm

Approved Payments schedule – July 2018

Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
bacs 47	Mrs C Withington	No Swimming signs Leddys x 2 cc	111.82
bacs 48	CARA	Donation towards fun day	300.00
bacs 49	Audley MGT	Donation towards grass cutting and insurance	800.00
bacs 50	Mrs C Withington	Salary July	1465.40
bacs 51	Mrs C Withington	Expenses July	95.00
bacs 52	Staffordshire Pension scheme	Pension July	556.79
bacs 53	H M Revenues and Customs	Tax and NI July	507.71
bacs 54	Mr S Hough	AM Grass cutting 5,6, Marg Garden, Alsager Bank, Halmer End minnie, strim grass under Alsager Road equipment	1450.00
bacs 54	Mr S Hough	ON 80 Removal of overhanging bush at Hougher Wall Road, removal of broken seat Miles Green	120.00
bacs 54	Mr S Hough	ON 70 Waste bin Leddys June 12, 18, 25, 2nd July	80.00
bacs 54	Mr S Hough	ON 54 Halmer End Seat, chains swing	40.00
bacs 54	Mr S Hough	Play inspection July	112.00
bacs 54	Mr S Hough	ON 81 Removed Bignall End road glass (ASB)	40.00
Bacs 54	Mr S Hough	ON 82 Graffiti ASB Halmer End and Asbestos Allotment H/Enc	65.00
Bacs 55	North Staffs Fire	Audley Bowling Club Fire extinguisher service	37.56
Bacs 56	D&G Bus Services	Bus June Subsidy	1868.58
Bacs 57	Eon	Electricity for CCTV	0.40
Bacs 58	Staffordshire Playing Fields	Subs 18/19	15.00
Bacs 59	Staffs County Council	Legal fees scot hay land	273.60
Bacs 60	Staffs County Council	Legal Fees Church Street Audley Car park May	684.00
Bacs 61	Mrs C Withington	Norton Online Security renewal cc	54.99
Bacs 62	Mrs C Withington	Microsoft Office 365 annual subs cc	135.36
Bacs 63	Aardwolf	Japanese knotweed, Moles Albert Street	0.00
Monthly Total			8813.22

Appendix A – Traffic sub-group Minutes - Meeting in Aspire's meeting rooms Durber Close Audley – July 12th 2018

Present:

N. Hayes

D. Butler

M. Whitmore.

PC. J. Moore – Staffs. Police

M. Wallbank – Aspire Housing

Apologies:

Rev. J. Taylor

M Joynson

C. Cooper

N. Mayer

Meeting chaired by N. Hayes, as Rev. J. Taylor was away on holiday.

1. Aspire land availability for potential car parking - **Action from last Traffic sub-group meeting:** M. Wallbank had reviewed the possibility of providing electronic copies of maps covering Aspire-held land, however this option is not currently available.

Resolved:

To enquire if Councillor Proctor is able to assist in obtaining a map of the Audley parish area, in landscape format, from the Borough Council. This would be used by the Traffic sub-group, to determine & prioritise Aspire land which potentially could be utilised to ease car parking hotspots.

2. Prioritisation of address of traffic & transport issues within the Parish:

Resolved: PC Moore has arranged for Rob Steele, from the Highways Authority, to attend future meetings of the Traffic sub-group, in order to assist with advising on easily achievable options and obtaining funding where possible.

3. Rev. John Taylor and PC Moore to set up a meeting with Head teacher to discuss creating off road parking for Ravensmead Primary. The date is still T.B.C, however it was noted that the application for any funding has to be submitted by September 2018.

4. "Walking Bus": PC Moore put forward a suggestion for review of creating Walking Bus arrangements, for children going to and returning from school. Areas suggested initially were Chapel Street, New Road and Old Road.

Resolved: to review in more detail at next Traffic sub-group meeting.

5. Vehicle Speed Activated Signs: **Action - to review and agree a list of hotspots of where the signs could be situated:** PC Moore explained that the signs not only indicate to the driver the speed at which the vehicle is travelling - up to 50 MPH, but also record data on speeds of all vehicles, passing the sign, vehicle quantities and associated dates / times. Vehicle registrations are not recorded.

Resolved: The recommendations of the Traffic sub-group are that the signs are utilised within the 30 MPH area, in the following hotspots:

Bignall Hill
 Alsagers Bank
 Alsager Road
 Nantwich Road
 Dunkirk
 High Street Halmerend, (towards Shralebrook).
 Megacre
 Boon Hill Road

6. **Action from Last meeting:** Matt Wallbank would look into the possibility of Aspire creating extra parking areas at:

Durber Close Audley
 New King Street Audley
 Station Walks Halmerend to create off road for parents picking up from STB

Having reviewed possible options, Matt Wallbank's feedback was as follows:

Durber Close - options for parking would be better served, by creating additional parking in the adjacent Kelsall Way, rather than Durber Close, as there is more space to achieve this. A very short cut-through walkway connects Durber Close to Kelsall Way.

New King Street - Options are still under consideration - TBC.

Station Walks - Matt Wallbank has spoken to the School, who didn't agree that the available Aspire land would be useful or well situated. However the School pointed out that there is a car park with adjacent Newcastle under Lyme Borough Council land, which the School thought would be far better. Matt Wallbank has asked the Borough Council if they can review and is waiting on a reply.

Additionally there was a discussion regarding illegally parked vehicles / SORN vehicles, on private land at Ravens Close.

Resolved: To review with Matt Wallbank at next meeting, also to take the issues of the Borough Council owned land at Station Walks and of illegally parked vehicles to the next Audley Parish Council meeting.

7. Highways Authority Enforcement Officer - Nick Hayes raised the issue of a lack of enforcement against illegally parked cars within the parish. PC Moore explained that this function is at present in control of Stoke City Council Audley Parish has a very limited

.....SignedDated

access to this resource. A discussion then took place about the viability of reviewing the present arrangements, given the large volumes of illegally parked vehicles in Audley Parish - particularly on double yellow lines and at specific times of day - particularly early evening. Resolved : To investigate what options are available, with regard to obtain more enforcement, (funded by penalty issue), to alleviate traffic issues.

8. Audley Church Street Additional Parking Options: A discussion took place, regarding the traffic issues caused by vehicle parking on Church Street particularly outside the old CO-OP building.

Resolved:

To review ownership of wide pavement area outside old CO-OP and adjacent buildings, with regard to possibility of creating additional parking spaces.

Are the two trees which are within this pavement creating a health and safety issue by affecting the pavement surface with their roots and are there any other potential hazards / issues which the trees currently present.

The next meeting was agreed to be held at 18.00 on Thursday 16th August at Durber Close, subsequently however this will need to be revised as it clashes with the Audley Parish Council meeting at 19.00 on the 16th August/

Suggested alternative next meeting date - Thursday 9th August at 18.00, location TBC.