

AUDLEY RURAL PARISH COUNCIL

MINUTES OF THE MEETING of the Parish Council held at Audley Pensioners Hall, Church Street, Audley on Thursday 16th August 2018 at 7pm

Present: Chairman: Cllr B Proctor

Councillors: Rev J Taylor, Mr N Hayes, Mrs C Richardson, Mr R Garlick, Mr D Jervis, Mr M Whitmore, Mrs V Pearson, Mr M Joynson, Mr D Butler, Ms A Borowski, Ms N Mayer, Mr C Cooper.

Clerk – Mrs C. Withington

There were 4 members of public present

1.	<p>To receive apologies – The Chair reported that Mr Dolman had resigned from the Parish Council due to ill health. The Parish Council were very grateful for his many years of service. Mr Dolman had been an active member and in particular the Chair noted that he would miss his knowledge and support. It was agreed that the Clerk would write to Mr Dolman to thank him for his long and loyal service and wish him better health in the future.</p>	Clerk
2.	<p>To consider approving and signing the minutes of Full Parish Council meeting on 19th July 2018 RESOLVED to approve the minutes as a true and accurate record.</p>	
3.	<p>Declaration of Disclosable Pecuniary interest in any item on the agenda <i>None</i></p>	
4.	<p>Public Participation: A resident attended with a letter and a petition in relation to the bench along side the junction of Stephens Way and Ravens Lane. The bench has been a magnet for ASB involving alcohol and drugs within the phone box, with local residents abused at all times of day. Cllr Proctor has witnessed this and it was also validated by Mr Jervis as a longstanding problem.</p> <p>It was agreed that the Clerk will investigate what needs to be done to ask BT to remove the phone box. In the meantime, due to the urgency the bench will be removed to be relocated in Miles Green. The clerk is to obtain a quote to remove the concrete plinth and to bring back to the next meeting. It was suggested that this is the Borough Council's land. It was also requested that an Alcohol Prohibition order is put in place to stop the problem relocating.</p>	<p>Clerk Next agenda Clerk</p>
5.	<p>Planning - To consider any planning applications received, including:-</p> <p><u>Replacement Bathroom and Kitchen Extension</u> 44 Miles Green Road Stoke - On - Trent Staffordshire ST7 8LQ Ref. No: 18/00546/FUL – Village Env/Delegated – RESOLVED that this be supported.</p> <p><u>First floor rear extension</u> 16 Heathcote Road Miles Green Stoke-On-Trent Staffordshire ST7 8LH Ref. No: 18/00520/FUL Village Env/Delegated – RESOLVED that this be supported.</p> <p><u>Side extension and full garage conversion</u> 5 Wood View Wood Lane Staffordshire ST7 8QU Ref. No: 18/00510/FUL Village Env/Delegated – RESOLVED that this be supported.</p> <p><u>Prior notification of a single storey rear extension measuring 6.0m in depth, maximum height 3.0m and 2.1m to the eaves</u> 54 Tomfields Woodlane Staffordshire ST7 8PJ Ref. No: 18/00496/LEXNOT Village Env/Delegated – RESOLVED that this be noted.</p> <p><u>18/00640/OUT Erection of 1 no. Residential Dwelling House Land To The Rear Of 80 Apedale Road Wood Lane Stoke On Trent Staffordshire ST7 8PH</u> – This application was considered as urgent, as the deadline falls between the next meeting. Delegated authority was used to consider the application. It</p>	

	<p>was noted that the hedge had been removed and works taken place to the Highway (potentially without permission) to attempt to widen the driveway, although it still remains a narrow access. It was RESOLVED to resubmit the earlier comments submitted on 18th January 2018 and to object on the same grounds. These include the lack of appropriate visibility splay, when entering onto Apedale Road, to the right due to the gable end of the property blocking the view. When leaving emerging cars will be forced to drive onto the narrow pavement in order to see if there are any cars coming before pulling out. This is a well-used route to the local post office and school, so will pose a danger to pedestrians. There continues to be an inability to turn in the property once down the drive, without a large amount of turns. As a result there are additional concerns about construction vehicles, and where these would park during the work. It will also have a negative impact on the adjacent green belt. Cllr Proctor will look to call this into the Planning Committee.</p>	BP
6.	<p>Audley Allotment Association – see Appendix A (notes of meeting) To note the outcome of meeting held on 19th July 2018 regarding plot posts, disabled access The notes of the meeting were circulated and taken as read. Mr Hayes reported that the Clerk will be contacted by the Chair of the Allotment Association regarding the posts. There was no further action required at this stage regarding the disabled access. In addition to consider the following requests:</p> <ul style="list-style-type: none"> • Approval to investigate a communal water supply <p>RESOLVED that the Parish Council will consider the costed options suggested following support gained from the Allotment Association members.</p> <ul style="list-style-type: none"> • To consider approval for the planting of a commemorative Oak tree - in memory of 100 years since the First World War end / Minnie Pit disaster, a plaque and attendance at the event <p>RESOLVED that the Parish Council would support the planting of an oak tree on a suitable site (not the allotments due to the future implications) in the Parish, such as the Nantwich Road Cemetery. Once agreement has been reached, the parish will consider the costs for a plaque.</p> <ul style="list-style-type: none"> • To consider allowing topsoil to be brought to site to fill a junior plot (via NBC/Aspire etc) – note topsoil must be of suitable standard <p>RESOLVED that the Parish Council would support the request to bring in top soil, of a suitable standard and under licence, to provide a junior plot for members children to use. Any involvement with other children, would be subject to the appropriate safeguarding requirements and CRB checks, so would need to be arranged through the schools. Mr Cooper wished to remind the Allotment Association that they have an agreement with Keele Nursery to provide plants.</p> <ul style="list-style-type: none"> • To provide the outcome of the tree work on the boundary (owned by the Borough) <p>The Clerk has reported the outcome, which following a visit with Cllr Proctor and the Borough Council officers, confirmed that the problem trees are on the Borough Council's land. This will however not be programmed until winter 2020/21 at the earliest, due to the non-urgent nature of the work. The Association will be informed of the cost, should they wish to fund the work themselves.</p>	
7.	<p>GDPR (standing item) Signing of the SLA by Chair and Vice Chair RESOLVED that the Chair and Vice Chair sign the SLA for services provided by SCC at a cost of £390.</p>	
8.	<p>Playing Fields/Wildlife Areas inc:</p> <ul style="list-style-type: none"> • To note Play Area Monthly Inspection for August and approval of any action required or taken under Delegated Authority including removal of fly tipping at Albert Street play area inc felled trees and minor fire damage, bolt missing from play equipment at Alsager Road <p>The Play Inspection report was noted. It was noted that Bignall End Road has a high amount of dog fouling. This will be reported to David Beardmore/Dog</p>	Clerk

	<p>Warden service. Cllr Proctor and Revd Taylor will meet to review the signs across the play areas in relation to the dog fouling. Cllr Proctor to provide an article for the Audley Community News regarding the parish council seeking to prosecute those who allow their dogs to foul on the play areas. The other items were noted. Clerk to instruct Mr Hough to replace the cradle swing at Halmer End.</p> <ul style="list-style-type: none"> To approve a quote to order a new Play area sign at Albert Street at a cost of £360 <p>RESOLVED to provide a new sign for Albert Street for the above cost. Cllr Proctor noted that there had been some mention of a petition being drawn up regarding the installation of new play facilities at Albert Street.</p> <ul style="list-style-type: none"> To review the arrangements for volunteers for weekly visual inspections of play areas – insurance requirement and to nominate someone for Miles Green <p>As it was proving too onerous carrying out weekly inspections, the Clerk has asked the current insurance provider if we can lift this. A response is awaited. Noted that the cost would be in the region of £5k per annum, if all play areas were inspected weekly through a contractor.</p> <ul style="list-style-type: none"> Halmer End Play area – update re ordered work and expected programme <p>It is expected that there will be a 10 week lead in period before the work starts. The Clerk will provide update once the date is known.</p>	<p>BP JT BP Next agenda Clerk</p> <p>Clerk</p> <p>Clerk</p>
9.	<p>Parish Awards (October meeting) – nominations for the following categories:</p> <ol style="list-style-type: none"> R.W Edwards Community Award The Capewell Naylor Trophy for services to the environment Elsie Kelsall Young Persons Award <p>Nominations were agreed at the meeting for the trophies. The Clerk will now get these returned and inscribed. Recipients to be invited to the October Parish Council meeting.</p>	Clerk
10.	<p>Standing item - CCTV – update on New Road and to consider the costs for installation of CCTV at Bignall End Road play area</p> <p>Cllr Proctor noted that the CCTV camera on New Road had now been adjusted. A guard is still awaited and the Clerk is following this up.</p> <p>A quote for CCTV, a pole and electrics was considered, and it was RESOLVED to install this up to a cost of £3.6k at Bignall End Road.</p>	<p>Clerk</p> <p>Clerk</p>
11.	<p>Standing item – Bignall End Road Flooding update since works Agreed to retain this item for the next agenda.</p>	
12.	<p>Correspondence and circulars -To review other items received and consider for next agenda</p> <ul style="list-style-type: none"> Letter from Audley Pensioners Hall, Church Street regarding boiler Nothing to report for this meeting. Letter regarding football pitch facilities consultation in the parish The Clerk had circulated a link to a survey. Link to be forwarded to local clubs. Letter regarding Christmas Tree festival (to consider purchase of pot grown tree and battery lights) <p>RESOLVED that the Clerk obtains a price for a tree and lights for the next agenda. The proposal was however agreed in principle.</p> <ul style="list-style-type: none"> Audley in Purple week – the requested change from bouncy castle to stall was agreed. The curry night on Monday 10th September was also noted. 	<p>Clerk</p> <p>Clerk Next agenda</p>
13.	<p>To receive an update from Audley LAP and Police / Parish Liaison Committee – Cllr Proctor</p> <p>It was noted that an older persons' event will be held in September with the high school. Also, the arrangements are being made for the usually successful Christmas event at the High School.</p>	

	It was noted that we have retained the same number of police, and the number of full time officers are more than ever in the rural area.	
14.	To receive a report from the Parish Transport / Traffic sub group held in August There was no meeting held in August. Rev Taylor to speak to Aspire regarding their representative. Rev Taylor to include County Councillor Beech in the next meeting.	JT
15.	To note the latest with regards to the Vehicle activated Speed Signs following Highways officer comments It was noted that we could not relocate the Bignall Bank sign to another location, as it has an electrical supply. Clerk to meet with Rev Taylor, Mr Hayes and Rob Steele to agree the final locations for the 2 new signs.	JT NH Clerk
16.	To consider a donation for Audley Health & Wellbeing day to be held on Wednesday 17th October 2018 at St James Church Hall between 10am and 2 pm. RESOLVED that a donation of £250 be made towards this worthwhile event.	Clerk
17.	To consider the renewal for the insurance – to be tabled The renewal will be brought to the next meeting. The Clerk stated that in the process of obtaining quotes, a question arose regarding the bowling club valuation. It was therefore RESOLVED to instruct a valuation of up to £125.	Clerk
18.	Clerks Update – (Appendix B) Letters sent to various individuals regarding overgrown hedges This was noted. Clerk to request that the landowner along Bignall Bank cuts their hedge back. It was noted that Western Power had completed the work and that the Clerk was following up on the damaged to the seat at Miles Green.	Clerk Clerk
19.	Councillor Reports (for information only/further actions and decisions must be included on next agenda) It was suggested that the Clerk writes to Neale Clifton to ask when the replacement bus shelter will be installed by Naughty but Nice, and also the replacement bin as committed to by Graham Williams. Mr Joynson reported the damage to the fence at Bateswood, which had been reported to the Borough Council.	Clerk
20.	To approve the schedule of payments (Appendix C) and receive a budget update (Appendix D) RESOLVED to approve the payments as per the attached schedule. The budget position was noted, and it was also noted that spending must be monitored due to the low reserves going forward.	
21.	TO RESOLVE UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS ACT) TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE MEETING TO BE DISCUSSED: <ul style="list-style-type: none"> To consider a quote for Alsager Road tree thinning – Newcastle Borough Council – To be considered when available. Update in relation to the car park Butchers Arms – to approve a quote for the revised work agreed with the Borough Council and to note the latest regarding the lease <p>Only one quote had been received, from the 3 approached following the revised specification. The increase in costs are to be agreed with the Borough Council by Cllr Proctor. Cllr Proctor to chase up the lease.</p> <ul style="list-style-type: none"> Update in relation to the Church Car Park Church Street Audley – Church legal fees quote, licence situation and to approve a quote for the work <p>Only one quote had been received, from the 3 approached following the revised specification. It was noted that the barrier could not be moved, as the Church would not agree to it despite it being considered difficult for some drivers. The Licence and lease are currently with the Methodist Church legal department in</p>	Next agenda BP

<p>Manchester.</p> <ul style="list-style-type: none"> Scot Hay Land – latest position regarding land disposal and garage A site meeting needs to be held due to a third party interest. 	Clerk JT BP
<ul style="list-style-type: none"> To consider a quote to cut the hedge at Halmer End Play area This will be considered on the next agenda. 	Next agenda
<ul style="list-style-type: none"> To consider a quote for reinforced fencing at Rileys Field RESOLVED to instruct Mr Hough to complete the work up to £335. 	Clerk
<ul style="list-style-type: none"> To approve of a quote to cut back the trees (October) on the island in Leddys Field pond RESOLVED to instruct Mr Hough to complete the work in October up to a cost of £120. 	Clerk

Meeting closed at 9.20pm

Approved Payments schedule – August 2018

Chq/Bacs	TO WHOM PAID	DETAILS	TOTAL INVOICE INC VAT
Bacs 64	Mrs C Withington	Land reg x 2 Land off Coop lane	6.00
Bacs 65	Mrs C Withington	70 x 2nd class stamps plus SCC tenancy at will record del	39.20
Bacs 66	Mrs C Withington	Salary august	1465.40
Bacs 67	Mrs C Withington	Expenses August	113.00
Bacs 68	Staffordshire Pension scheme	Pension August	556.79
Bacs 69	H M Revenues and Customs	Tax and NI August	507.71
Bacs 70	Mr S Hough	ON 83 2 x no swimming signs leddys	40.00
Bacs 70	Mr S Hough	ON 70 Litter bin empty Leddys 9/7, 16/7, 23/7, 31/7	80.00
Bacs 70	Mr S Hough	ON 85 Albert Street flytipped trees, ASB rubbish and felled trees	140.00
Bacs 70	Mr S Hough	AM Bush by Drs surgery, Weed spray Cenotaph, strimming 60 x seats	200.00
bacs 71	D&G Bus Services	Bus July Subsidy	2057.33
bacs 72	Staffs County Council	Lease butchers arm May to June 18	34.20
Bacs 73	Staffs County Council	Legal fees June 18 Church Car park	211.20
bacs 74	Staffs County Council	Legal fees Scot Hay land	34.80
bacs 75	Sutcliffe	Parts for Alsager road slide	39.46
bacs 76	SPCA	Training new cllrs x 2 AB and NH	35.00
bacs 77	Mrs C Withington	SCC Recorded delivery - Church car park	1.89
bacs 78	Mazzars	Audit Fee	480.00
		Monthly Total	6041.98